Citation Format Guidelines

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If citing several items from the same manuscript collection, the bibliographic reference need only list Collection Number and Title, Collection Unit, Special Collections, Appalachian State University, Boone, N.C.

Samples

Manuscripts (Letter example)

N:  1. James T. Broyhill to Mrs. Mary S. Dillon, 13 June 1974, Education and Labor—School Lunch Program, Series 100B (Congressional), Subseries 8 (1973-1974, 93rd Congress), Collection 100, James T. Broyhill Papers, W.L. Eury Appalachian Collection, Special Collections, Appalachian State University, Boone, N.C.

B:  Broyhill, James T. to Mrs. Mary S. Dillon. 13 June 1974. Collection 100, James T. Broyhill Papers, W.L. Eury Appalachian Collection, Special Collections, Appalachian State University, Boone, N.C.

Photographs

N:  2. Beginning Farthing Auditorium, aerial survey photograph by Henry DeWolf, circa 1974. Collection 2006.266, Campus Construction Photographs, University Archives and Records, Special Collections, Appalachian State University, Boone, N.C.

B:  DeWolf, Henry, photographer. Beginning Farthing Auditorium, aerial survey photograph, circa 1974. Collection 2006.266, Campus Construction Photographs, University Archives and Records, Special Collections, Appalachian State University, Boone, N.C.
Photographs (continued)

If photograph is uncredited, please state “photographer unknown.” Sample:

B: Photograph, Completion of Farthing Auditorium. Circa 1974. Photographer unknown. Collection 2006.266, Campus Construction Photographs, University Archives and Records, Special Collections, Appalachian State University, Boone, N.C.

Clippings Files or Vertical Files


B: “Jazz Ensembles” Vertical File, University Archives and Records, Special Collections, Appalachian State University, Boone, N.C.

Publications (be sure to cite pages numbers used in footnotes or endnotes)

University Publications


Rare Books


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